



Aldersbrook School: Parents' Handbook

Welcome to Aldersbrook School. We hope that you and your child will feel welcomed and happy at our school.

This leaflet is to explain some things about our school that you and your child need to know.

The School

Aldersbrook School teaches children from the ages of 3 years to 11 years. It is run by the Redbridge Local Education Authority (L.E.A.)

The Headteacher is Mr Alan Wright.

The Deputy Head Teacher is Mrs Jane Seoudy.

The school secretary is Mrs Jean Pirie

The school telephone number is 0208 989 0210

The school web-site is www.aldersbrookschool.co.uk

School starts at 8.50 am for all children in classes R,1,2,3,4,5,6.

School finishes at 3.15 pm for years R, 1 and 2.

School finishes at 3.20 pm for years 3,4,5,6.

Please make sure your child comes to school on time every morning and is collected on time after school.

There is an after school care club from 3.15 pm to 6.00pm. This is run by Redbridge Children's Services. Places are limited and you will have to pay for your child to attend. Please ask at the school Office.

At lunchtime you may take your child home or your child can stay at school and eat a packed lunch from home or a school lunch. If you want your child to have school lunches you must send the money in to school on Monday morning.

If your child is ill please do not bring them to school.

Phone the school to say your child is sick.

When your child returns to school we will need a note to tell us why they were absent. An example showing you the information we need is included at the end of this leaflet.



School Uniform

We like children at Aldersbrook School to wear school uniform. The school office can tell you where to buy it. Please make sure that you put your child's name inside their school uniform and their coat.

Your child will also need to have clothes for P.E.

Shorts, t shirt, leggings and tracksuits are all acceptable.

Your child will also need P.E. shoes (plimsols).

PE clothes can be kept at school. Please put them in a strong bag. Make sure your child's name is on the kit and the bag.

In Year 5 children go swimming. The teacher will tell the children what they need to bring.

We do not allow any jewellery in school unless for religious reasons . Small ear studs and watches may be worn but must be taken off for P.E. lessons.

What your child will learn

Aldersbrook School children learn the National Curriculum.

In the Nursery and Reception classes we want the children to learn to learn to work and play together, to be active, to co-operate with each other and to be independent. They learn important skills such as speaking and listening, sharing and taking turns as well as early reading and writing and number work.

From Year 1 to Year 6 your child will study the following subjects:

English, Maths, Science, Design and Technology, ICT (computers), Art, Music, History, Geography, P.E. (Physical Education), R.E. (Religious Education), PSHE (Personal Social and Health Education).

All pupils are expected to study all the subjects. You may choose to take your child out of RE lessons if you wish. You may also choose to take your child out of PSHE lessons that deal with Sex Education. Please talk to the Headteacher if this is what you want to do.

We try to take children out of school for visits. These are an important part of your child's learning. Often the visits are free but we ask parents to contribute towards the cost of transport. If you have problems paying please speak to your child's teacher.

Meeting the teacher

Twice a year you will be invited to school to talk about your child's learning, please come to these meetings as they are very important. If English is not your first language you are welcome to bring



a friend to translate, or we can provide a translator for you. At the end of the school year you will be given a written report about your child.

If you need to talk to your child's teacher at any other time please see the teacher and make an appointment.

If your child is having problems with learning please come and talk to your child's teacher. We can offer extra help to children who need it. If we are worried about your child's learning we will ask you to come to school to talk about how we can help your child.

On Friday mornings in Class Assembly children show the work they have been doing. When it is your child's class you will be invited to come and see what they have been learning.

Classes and Teachers:

Nursery: Mrs I Palmer

Reception: Mrs L Szwaba, Miss B Newman, Ms S Mohammed

Year 1: Mrs C Robinson, Miss K Graham, Mrs A Maghawry

Year 2: Mrs T Nawaz, Mrs O Rumah, Miss A Finnegan

Year 3: Mrs K Bassi, Ms C Walsh, Miss C Burke

Year 4: Mrs N Iqbal, Mr C Bana

Year 5: Ms M Brown, Mrs Z Akuji

Year 6: Mrs S Hawkins, Mr R Jarvis, Ms H Charles

Behaviour

We expect all children to behave politely and sensibly in school. We expect them to show respect to each other and to all the adults in the school. We expect children to follow the school rules.

- ✓ Do your best
- ✓ Be honest
- ✓ Listen to others
- ✓ Respect others
- ✓ Look after property

We do not tolerate racist or bullying behaviour.

If your child is being bullied or racially abused and you do not think we are helping your child please come and tell us.



If your child is bullying or behaving badly we will ask you to come in to school to talk about your child.

Other information

We have a number of clubs and activities before and after school or at lunch time. Most of these are run by teachers, but some of the clubs are run by other people. Your child may have to pay for some of these activities. See your child's teacher for more information.

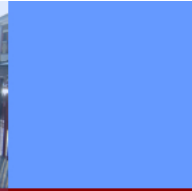
Parents and Teachers all belong to the Parent Teachers Association (PTA) the PTA runs activities during the year for children and families. Please come along and join in. The events are fun and help to raise money for the school.

Sickness Note

If your child is sick please send a letter to school when your child comes back.
An example showing you the information we need is shown on the next page and, if you prefer, you can print the page, complete the details and send this letter.



Aldersbrook Primary School



Sickness Note

To: Aldersbrook School

Date: _____

My child _____ in Class _____ was not at school

on _____ because he/she (*) was sick.

(* delete as necessary)

Signed: _____